



FY 2003 STATE HOMELAND SECURITY GRANT PROGRAM PERSONAL PROTECTIVE EQUIPMENT



The U.S. Department of Homeland Security (DHS), Office of Domestic Preparedness (ODP) is providing assistance to Connecticut to address the equipment, training, planning and exercise needs of state and local emergency first responders. Connecticut's Department of Public Safety, Division of Homeland Security (DPS/DHS) is the State Administrative Agency for this funding.

This is a continuation of the Department of Justice Equipment funding FY 99-2002 administered by the Connecticut Military Department's Office of Emergency Management. The Department of Public Safety, Division of Homeland Security is working closely with the Office of Emergency Management to ensure continuity and continue the progress made to protect the first responders tasked with protecting the citizens of the State of Connecticut. This will be accomplished by distributing Personal Protective equipment to municipalities based on the strategy identified in the State of Connecticut's, Three Year Statewide Domestic Preparedness Strategy. This Strategy was formulated by the Senior Steering Council, initiated by Governor Rowland and is based upon the threat/vulnerability analysis, the public health assessment and first responder capabilities/needs assessment, all initial requirements for previous funding.

ELIGIBLE RECIPIENTS

State, Local and Tribal Governments are eligible for equipment through this funding.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

This is equipment worn to protect the individual from hazardous material and contamination. Levels of protection vary and are divided into three categories based on the degree of protection afforded. The following constitute equipment intended for use in a chemical/biological threat environment:

1. **Level A Hazmat Technicians** - Fully encapsulated, liquid and vapor protective ensemble selected when the highest level of skin, respiratory and eye protection is required.
2. **Level B Fire & Mass Decon Workers** - Liquid splash resistant ensemble used with highest level of respiratory protection.
3. **Level C Police & EMS** - Liquid splash resistant ensemble, with the same level of skin protection of Level B, used when the concentration(s) and type(s) of airborne substances are known and the criteria for using air-purifying respirators are met.

ALLOCATIONS

PPE is distributed to municipalities based on estimates of department sizes calculated on the population they serve. The following is a breakdown of proposed allotments based on these estimates. The goal of the first allotment is to provide protective equipment to a shift of Fire, Police and EMS within each municipality. Adjustments may be made to these totals on a case-by-case basis in discussions with municipalities.

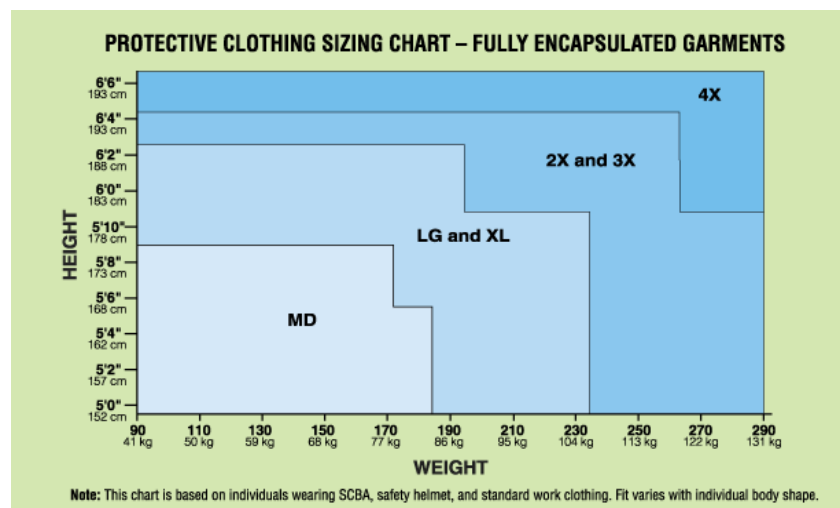
MUNICIPALITIES	HAZMAT LEVEL A	FIRE/DECON LEVEL B	POLICE LEVEL C	EMS LEVEL C
Large	4	80	80	50
Medium	4	50	50	30
Small		30	30	10

Additional equipment will be supplied as funding becomes available.

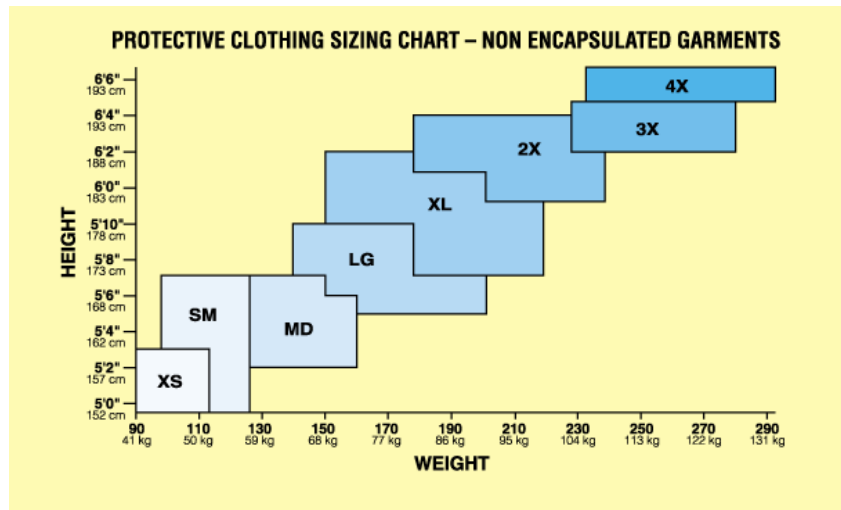
SIZING

1. **Suits** Sizing is based on a combination of height and weight.

Level A Chemical Protective Clothing Sizing Chart



Level B & C Chemical Protective Clothing Sizing Chart



The face masks/respirators need to be individually sized. This issue will be discussed at the informational meetings scheduled for June 3rd and June 5th.

2. Gloves North Butyl Gloves

3. Boots Boots are worn over work shoes.

Overshoe Size	Men's
Small	6 ½ - 8
Medium	8 – 9 ½
Large	9 ½ - 11
X Large	11 – 12 ½
2X Large	12 ½ - 14
3 X Large	14 – 15 ½

ORDER FORM PACKAGES

Municipalities will be required to submit a completed order form package including the following:

1. Each municipality is allocated a specific number of sets of PPE for each category of First Responders – HazMat, Fire, Police & EMS
2. The allocation amount appears on the top right hand corner of the “Personal Protective Equipment Order Form”. A complete set includes suit, gloves and boots. Each category total must equal the allotment at the top of the sheet.
3. Each section, Fire, Police, EMS, must be signed by the Department head indicating review and approval of the order.
4. The CEO must appoint a point of contact to coordinate efforts between the municipality and DPS/DHS.
5. The CEO must designate a central location within the Municipality to receive the entire order. It is the responsibility of the Municipality to receive and distribute the equipment to the appropriate Fire, Police and EMS location.
6. The CEO must sign off at the bottom of the order form indicating his/her review and approval of the contents of the **“Personal Protective Equipment Order Form.”**
7. Incomplete forms will not be accepted for processing and will be returned to the Municipality. (Incorrect quantities, missing signatures)
8. Completed forms may be returned by:
 - a) Fax : (203)805-6331
 - b) Mail: Dept. of Public Safety, Div. Of Homeland Security
Rowland Government Center
55 West Main St.
Waterbury, CT 06702
Attn: Rosemary Salerno

ACQUISITION AND DISTRIBUTION OF EQUIPMENT

The Department of Public Safety, Division of Homeland Security will administer the purchasing and distribution of equipment. The Military Department's Office of Emergency Management and the Connecticut Department of Administrative Services (DAS) will assist DPS/DHS. While the State will complete the bidding and purchasing documents, equipment will be delivered directly to the local, regional and state first responder organizations by the designated vendors. This process ensures effective purchasing, economic savings and contributes to the standardization of equipment among community agencies. Equipment will be procured from manufacturers and vendors with established contracts with DAS.

Municipalities will be required to designate a point of contact along with a central location within its area to receive and distribute the equipment. This individual will coordinate efforts between the municipality and DPS/DHS. He/she will be responsible to notify DPS/DHS immediately upon receipt of the order regarding discrepancies or damage. A signed receipt of the order must be forwarded to DPS/DHS to instigate payment.

TIMELINE – PART 1

Grant terms stipulate equipment funds must be committed within 45 days of the grant award. With these stringent time restraints, it will be impossible to meet with each municipality individually. Both DPS/DHS and OEM will supply technical support to any municipality seeking assistance as time warrants.

May 6, 2003	Award Date																
May 16, 2003	DPS/DHS received grant award																
May 23, 2003	Packages e-mailed/faxed to municipalities receiving PPE's through FY 2003 State Homeland Security Grant Program																
June 3, 2003	<p>First informational meeting at State Police Forensic Lab 10:00 am to 12:00 pm in Meriden with municipalities receiving PPE through FY 2003 State Homeland Security Grant Program. Municipalities included in this session:</p> <table><tr><td>Ansonia</td><td>Hamden</td><td>Old Saybrook</td><td>Trumbull</td></tr><tr><td>Derby</td><td>Milford</td><td>Stratford</td><td>Westport</td></tr><tr><td>East Hampton</td><td>Naugatuck</td><td>Wallingford</td><td></td></tr><tr><td>Fairfield</td><td>Norwich</td><td>West Haven</td><td></td></tr></table>	Ansonia	Hamden	Old Saybrook	Trumbull	Derby	Milford	Stratford	Westport	East Hampton	Naugatuck	Wallingford		Fairfield	Norwich	West Haven	
Ansonia	Hamden	Old Saybrook	Trumbull														
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June 5, 2003	<p>Second informational meeting at State Police Forensic Lab from 10:00 am to 12:00 pm in Meriden with municipalities receiving PPE through FY 2003 State Homeland Security Grant Program. Municipalities included in this session:</p> <table><tr><td>East Hartford</td><td>Litchfield</td><td>Plainfield</td><td>Stafford</td></tr><tr><td>Enfield</td><td>Manchester</td><td>Putnam</td><td>Vernon</td></tr><tr><td>Farmington</td><td>Mansfield</td><td>Sharon</td><td>Washington</td></tr><tr><td>Glastonbury</td><td>New Milford</td><td>Southington</td><td></td></tr></table>	East Hartford	Litchfield	Plainfield	Stafford	Enfield	Manchester	Putnam	Vernon	Farmington	Mansfield	Sharon	Washington	Glastonbury	New Milford	Southington	
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June 10, 2003	Deadline for municipalities to submit order to ensure inclusion in funding.																
June 20, 2003	Deadline for DPS/DHS to commit funds to comply with grant regulations.																

TECHNICAL SUPPORT

Two informational sessions will be held for municipalities to answer any questions or concerns on the purchasing, ordering, or distribution of equipment. Samples will be available for examination. The Mayor/First Selectman, Police Chief, Fire Chief and EMS Director are invited to attend.

Location: State Police Forensic Lab
294 Colony St.
Meriden, CT 06450

Time: 10:00 am – 12:00 pm

Date: Tuesday, June 3, 2003

Ansonia	Hamden	Old Saybrook	West Haven
Derby	Milford	Stratford	Westport
East Hampton	Naugatuck	Trumbull	
Fairfield	Norwich	Wallingford	

Thursday, June 5, 2003

East Hartford	Litchfield	Plainfield	Stratford
Enfield	Manchester	Putnam	Vernon
Farmington	Mansfield	Sharon	Washington
Glastonbury	New Milford	Southington	

Municipalities are requested to call Katie DeRoy at (203)805-6600 at DPS/DHS to confirm their attendance.

CONTACTS:

Funding Issues: CT Department of Public Safety, Div. Of Homeland Security
Rosemary Salerno, Grants Administrator
(203)805-6577
rosemary.salerno@po.state.ct.us

Equipment Issues: CT Office of Emergency Management
Kerry Flaherty
(860)548-3267
kerry.flaherty@po.state.ct.us

TIMELINE – PART II

Grant terms stipulate equipment funds must be committed within 45 days of the grant award. With these stringent time restraints, it will be impossible to meet with each municipality individually. Both DPS/DHS and OEM will supply technical support to any municipality seeking assistance as time warrants.

June 19, 2003	Award Date
June 26, 2003	<i>“First Responder Information”</i> Form is e-mailed/faxed to municipalities receiving PPEs through FY 2003 State Homeland Security Grant Program – Part II. The municipality’s allotment for personal protection equipment will be based on the information supplied on this form.
July 3, 2003	Deadline for <i>“First Responder Information”</i> Form to be returned to DPS/DHS. Personal Protection Order Forms will be distributed upon receipt of the completed form.
Week of July 7 th	Four informational meetings will be held to answer any questions or concerns from municipalities concerning equipments. See attached schedule.
July 18, 2003	Deadline for municipalities to submit order to ensure inclusion in funding.
August 1, 2003	Deadline for DPS/DHS to commit funds to comply with grant regulations.

CONTACTS:

Funding Issues:	CT Department of Public Safety Div. Of Homeland Security Rosemary Salerno, Grants Administrator (203) 805-6577 rosemary.salerno@po.state.ct.us
Equipment Issues:	CT Office of Emergency Management Kerry Flaherty (860) 548-3267 kerry.flaherty@po.state.ct.us

TECHNICAL SUPPORT

Four informational sessions will be held for municipalities to answer any questions or concerns on the purchasing, ordering, or distribution of equipment. Samples will be available for examination. The Mayor/First Selectman, Police Chief, Fire Chief and EMS Director are invited to attend.

Location: Dept. of Public Safety
Division of Homeland Security
Brainard Field
269 Maxim Rd.
Hartford, CT 06114

JULY 7, 2003 10:00 AM – 12:00 PM				
Andover	Chaplin	Goshen	Norfolk	Sherman
Barkhamsted	Chester	Hampton	North Canaan	Sprague
Bethlehem	Colebrook	Hartland	Pomfret	Sterling
Bozrah	Cornwall	Kent	Roxbury	Union
Bridgewater	Eastford	Lyme	Salem	Voluntown
Canaan	Franklin	Morris	Scotland	Warren

JULY 7, 2003 1:00 PM – 3:00 PM				
Ashford	Canterbury	Essex	Marlborough	Preston
Beacon Falls	Columbia	Haddam	Middlebury	Redding
Bethany	Deep River	Harwinton	Middlefield	Thomaston
Bolton	Durham	Killingworth	New Hartford	Westbrook
Brooklyn	East Granby	Lebanon	North Stonington	Willington
Burlington	Easton	Lisbon	Old Lyme	Woodstock

JULY 9, 2003 1:00 PM – 3:00 PM				
Brookfield	East Windsor	New Fairfield	Prospect	Weston
Canton	Ellington	North Branford	Seymour	Winchester
Colchester	Granby	Orange	Somers	Windsor Locks
Coventry	Griswold	Oxford	Suffield	Wolcott
Cromwell	Hebron	Plymouth	Thompson	Woodbridge
East Haddam	Ledyard	Portland	Tolland	Woodbury

July 10, 2003 10:00 am – 12:00 pm				
Avon	Darien	Montville	Ridgefield	Waterford
Berlin	East Haven	New Canaan	Rocky Hill	Watertown
Bethel	East Lyme	Newington	Simsbury	Wethersfield
Bloomfield	Guilford	Newtown	South Windsor	Wilton
Branford	Madison	North Haven	Southbury	Windsor
Cheshire	Monroe	Plainville	Stonington	

Municipalities are requested to call Lee Toffey at (203)805-6600 at DPS/DHS to confirm their attendance.

CONTACTS:

Funding Issues: CT Department of Public Safety
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